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DD/S-57-3222

9 October 1957

STAT 57-139

MEMORANDUM FOR: Deputy Director, Support

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SUBJECT: Request for Personal Advance

1. This memorandum contains a recommendation for approval by the Deputy Director, Support. Such recommendation is contained in paragraph 3.

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2. (GS-11) is scheduled to depart for

STAT

PCS assignment on or about 13 October 1957. Subject is incurring considerable personal expenses in outfitting

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and other expenses entailed in such an assignment.

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3. In view of the foregoing, it is proposed that be authorized a personal advance of $700.00 to be repaid at the rate of $60.00 per month beginning ninety days after arrival

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4. It is recommended that the Deputy Director, Support approve the proposal contained in paragraph 3.

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CONCUR: STAT

/s/ 11 Oct 57
Acting DSA/DDS (Date)

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APPROVED:

STAT

/s/ 11 Oct 57
Deputy Director, Support (Date)

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for appropriate action & distribution

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